

## Tenant Fee Structure

From 1 <sup>st</sup> June 2019	
Holding Deposit	The value of 1 week's rent
Tenancy Deposit	The value of 5 week's rent, minus holding deposit
Change to Tenancy	£50
Additional Tenant to Agreement	£50 each
Tenancy Early Termination	£330
Change of Move Out Day	The equivalent of your daily rental value for every day you continue to stay, subject to availability
Duplication of Keys	£10 minimum
Late Rental Payment	Interest will be charged per day at 3% above the Bank of England base rate, from 14 days after your rental due date

<b>Insurance</b>	Ask us for more details
<b>Utility Bills</b>	Ask us for more details

If your tenancy began before 1 <sup>st</sup> June 2019	
Tenancy Set Up Fee	£275
Additional Tenant References	£60 each
Guarantor References	£60 each
Tenancy Renewal Fee	£60
Additional Right To Rent Check	£25
Late Rental Payment	£30
Missed Inspections	£60
Duplication of Keys	£18 plus costs
Issuing of Legal Notices	£30 each
Issuing of Letter to Third Party	£30 each
Change to Tenancy Agreement	£100 each
Additional Tenant to Agreement	£100 each
Early Term Agreement	£300
Mortgage / Landlord Reference	£30 each
Cleaning	£60 per hour
Change of Move Out Day	£25 per day

Tenant and guarantor referencing carried out by a third party supplier  
 Deposit to be registered with Deposit Protection Scheme – Housing Act 2004 & Localism Bill 2011  
 Smoke detector and CO test – Smoke and Carbon Monoxide Alarm (England) Regulations 2015  
 Right To Rent check – Immigration Act 2015

*To reserve a rental property you must pay a holding deposit. This will be withheld if you or a guarantor withdraws from the tenancy. The holding deposit will also be withheld if you fail a Right To Rent check, provide false or misleading information or fail to sign a tenancy agreement within a specified time period.*